

Other Funds

Included in this section are the following special budgeted funds:

Central Virginia Communications Radio Board Fund
Community Development Block Grant (CDBG) Fund
Comprehensive Services Act Fund
E-911/Emergency Communications Center Fund
HOME Ownership Program Fund
Law Library Fund
Museum System Fund
Partners in Emergency Response (PIER) Program Fund
Recreation Programs Fund
Recycling Programs Fund
Regional Juvenile Detention Center Fund
Risk Management Fund
Technology Fund

Other Funds**Central Virginia Radio Communications Board Fund**

The Central Virginia Radio Communications Board (CVRCB) oversees the regional radio system's maintenance program and applications of system. Revenues for this fund come from each of the participating jurisdictions (Amherst and Bedford Counties and the independent cities of Bedford and Lynchburg). Lynchburg's share is funded from a tax on telephone service. The Lynchburg Emergency Communications Administrator is the Chairman of CVRCB.

| | Actual FY 2001 | Adopted FY 2002 | Amended FY 2002 | Proposed FY 2003 | Adopted FY 2003 |
|---------------------------------|---------------------------|----------------------------|----------------------------|-----------------------------|----------------------------|
| BEGINNING BALANCE | \$29,810 | \$0 | \$30,143 | \$37,990 | \$37,990 |
| REVENUES | | | | | |
| Charges for Services | \$524,772 | \$528,342 | \$532,342 | \$559,166 | \$559,166 |
| TOTAL | \$524,772 | \$528,342 | \$532,342 | \$559,166 | \$559,166 |
| EXPENDITURES | | | | | |
| Supplies | \$0 | \$3,000 | \$9,000 | \$3,000 | \$3,000 |
| Gasoline | 0 | 500 | 1,500 | 500 | 500 |
| Equipment Replacement/Additions | 19,232 | 0 | 5,698 | 18,500 | 18,500 |
| Utilities | 17,033 | 22,000 | 22,000 | 24,000 | 24,000 |
| Insurance | 8,120 | 8,142 | 8,464 | 8,142 | 8,142 |
| Contractual Service | 475,532 | 482,700 | 482,700 | 495,024 | 495,024 |
| Training & Meetings | 4,522 | 12,000 | 13,496 | 10,000 | 10,000 |
| TOTAL | \$524,439 | \$528,342 | \$542,858 | \$559,166 | \$559,166 |
| ENDING FUND BALANCE | \$30,143 | \$0 | \$19,627 | \$37,990 | \$37,990 |

Budget Description

The Adopted FY2003 Central Virginia Regional Radio Communications Board Fund budget of \$559,166 represents a 5.83 percent increase of \$30,824 as compared to the Adopted FY2002 budget of \$528,342.

Significant changes introduced in the Requested FY2003 budget include:

- ◆ \$18,500 increase in Equipment Replacement/Additions for battery replacements for an uninterrupted power supply source for the regional radio system
- ◆ \$12,324 increase in Contractual Services for increased maintenance agreement contract costs for the regional radio system (3.4% increase according to the use of the consumer price index terms outlined in the contract)

The Central Virginia Regional Radio Communications Board requested \$559,166.

All items requested were proposed for funding.

The Proposed FY2003 Central Virginia Regional Radio Communications Board Fund budget was adopted without changes.

Other Funds**Community Development Block Grant (CDBG) Fund**

The Community Development Block Grant (CDBG) Program is designed to preserve, rehabilitate and improve the downtown area, as well as the surrounding low income neighborhoods through low interest loans, rental assistance and rehabilitation of blight properties. The City receives federal funding each year for this program. Any unexpended funds at year-end are carried forward into the next fiscal year. Actual FY2001 and Projected FY2002 are combined totals of six concurrent program years.

| | Actual FY 2001 | * Adopted FY 2002 | Amended FY 2002 | Proposed FY 2003 | Adopted FY 2003 |
|--|---------------------------|------------------------------|----------------------------|-----------------------------|----------------------------|
| BEGINNING BALANCE | (\$125,034) | \$0 | (\$28,741) | (\$28,741) | (\$28,741) |
| REVENUES | | | | | |
| Revenue from Federal Government | \$831,764 | \$0 | \$2,346,368 | \$1,090,000 | \$1,090,000 |
| Reprogrammed Prior Year Program Income | 98,825 | 0 | | 28,625 | 28,625 |
| Program Income | 174,503 | 0 | 50,104 | 88,310 | 88,310 |
| TOTAL REVENUES | \$1,105,092 | \$0 | \$2,396,472 | \$1,206,935 | \$1,206,935 |
| EXPENDITURES | | | | | |
| Personnel & Fringe Benefits | \$184,036 | \$0 | \$393,424 | \$213,025 | \$213,025 |
| Supplies | 8,177 | 0 | 12,901 | 6,655 | 6,655 |
| Equipment Maintenance | 0 | 0 | 1,842 | 1,000 | 1,000 |
| Gasoline & Diesel | 1,473 | 0 | 2,709 | 3,500 | 3,500 |
| Internal Service Charges | 5,006 | 0 | 6,075 | 5,500 | 5,500 |
| Equipment | 0 | 0 | 1,500 | 0 | 0 |
| Utilities | 6,151 | 0 | (1,289) | 900 | 900 |
| Contractual Services | 812,375 | 0 | 1,917,759 | 943,694 | 943,694 |
| Training & Meetings | 1,918 | 0 | 10,065 | 2,500 | 2,500 |
| Construction | 0 | 0 | 38,985 | 0 | 0 |
| Miscellaneous | 664 | 0 | 12,501 | 1,420 | 1,420 |
| Year-end Accruals | (11,001) | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | \$1,008,799 | \$0 | \$2,396,472 | \$1,178,194 | \$1,178,194 |
| ENDING FUND BALANCE | (\$28,741) | \$0 | (\$28,741) | \$0 | \$0 |

* Prior to FY2003, the Community Development Block Grant budget was not adopted on the City's regular budget schedule.

Budget Description

The Adopted FY2003 Community Development Block Grant budget of \$1,178,194 represents a 50.84 percent decrease of \$1,218,278 as compared to the Amended FY2002 budget of \$2,396,472. This difference is due primarily to the carry-forward of unexpended appropriations from the 2002 grant year.

No significant changes were introduced in the Requested FY2003 budget.

The department requested \$1,178,194.

All items requested were proposed for funding.

The Proposed FY2003 Community Development Block Grant budget was adopted without changes.

Other Funds**Comprehensive Services Act (CSA) Fund**

The Comprehensive Services Act (CSA) Program provides services to children and youth who come before the local Family and Planning Assessment Team (FAPT) and the Lynchburg Community Policy Management Team (CPMT). Juvenile Services provides administrative supervision to the CSA staff.

| | Actual FY 2001 | * Adopted FY 2002 | Amended FY 2002 | Proposed FY 2003 | Adopted FY 2003 |
|--------------------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|----------------------------|
| BEGINNING FUND BALANCE | \$208,061 | \$0 | \$141,095 | \$495,529 | \$495,529 |
| REVENUES | | | | | |
| Miscellaneous Revenue | \$236,908 | \$0 | \$0 | \$0 | \$0 |
| Transfer from the General Fund | 611,704 | 0 | 616,645 | 611,321 | 611,321 |
| Transfer from Lynchburg City Schools | 151,541 | 0 | 151,541 | 151,671 | 151,671 |
| Revenue from the Commonwealth | 1,744,095 | 0 | 2,840,711 | 1,982,274 | 1,982,274 |
| TOTAL REVENUES | \$2,744,248 | \$0 | \$3,608,897 | \$2,745,266 | \$2,745,266 |
| EXPENDITURES | | | | | |
| Personnel (FTE) | 1 | 1 | 1 | 1 | 1 |
| Personal Services | \$21,111 | \$0 | \$35,557 | \$23,868 | \$23,868 |
| Employee Benefits | 3,727 | 0 | 7,852 | 8,112 | 8,112 |
| Administration | 9,843 | 0 | 14,719 | 14,140 | 14,140 |
| Mandated/Residential | 2,052,962 | 0 | 2,595,472 | 2,099,146 | 2,099,146 |
| Mandated/Non-Residential | 434,492 | 0 | 395,271 | 400,000 | 400,000 |
| Non-Mandated Services | 289,079 | 0 | 205,592 | 200,000 | 200,000 |
| TOTAL | \$2,811,214 | \$0 | \$3,254,463 | \$2,745,266 | \$2,745,266 |
| ENDING FUND BALANCE | \$141,095 | \$0 | \$495,529 | \$495,529 | \$495,529 |

Prior to FY2003, the Comprehensive Services Act Program budget was not adopted on the City's regular budget schedule.

Budget Description

The Adopted FY2003 Comprehensive Services Act Fund Budget of \$2,745,266 represents a 15.65 percent decrease of \$509,197 as compared to the Amended FY2002 budget. This difference is due primarily to the carry-forward of unexpended appropriations from the 2002 grant year.

Significant changes introduced in the Requested FY2003 budget include:

- ◆ \$11,689 decrease in Personal Services
- ◆ \$496,806 decrease in Mandated/Residential, Mandated/Non-Residential, and Non-Mandated Services

The department requested \$2,750,590.

All major items requested were proposed for funding.

The Proposed FY2003 Comprehensive Services Act Fund budget was adopted without changes.

Other Funds**E-911/Emergency Communications Center Fund**

The E-911/Emergency Communications Center handles radio communications for police, fire, and ambulance services, including daily operation of the E-911 system. Revenues for this fund come from a tax on telephone service. The City Police Department manages and operates the center.

| | Actual FY 2001 | Adopted FY 2002 | Amended FY 2002 | Proposed FY 2003 | Adopted FY 2003 |
|----------------------------------|---------------------------|----------------------------|----------------------------|-----------------------------|----------------------------|
| BEGINNING BALANCE | \$620,843 | \$254,654 | \$631,710 | \$736,928 | \$736,928 |
| REVENUES | | | | | |
| E-911 Telephone Tax | \$1,062,435 | \$1,062,000 | \$1,062,000 | \$1,032,000 | \$1,032,000 |
| Sale/Salvage of Surplus Property | 13,980 | 0 | 0 | 0 | 0 |
| Interest Earnings | 39,352 | 40,000 | 40,000 | 20,000 | 20,000 |
| TOTAL | \$1,115,767 | \$1,102,000 | \$1,102,000 | \$1,052,000 | \$1,052,000 |
| EXPENDITURES | | | | | |
| Supplies & Materials | \$4,220 | \$2,900 | \$2,900 | \$350 | \$350 |
| Gasoline/Diesel Fuel | 79 | 500 | 500 | 200 | 200 |
| Equipment Replacement/Additions | 183,072 | 285,400 | 335,108 | 151,910 | 151,910 |
| Rentals & Leases | 2,628 | 2,800 | 3,449 | 2,800 | 2,800 |
| Utilities | 152,151 | 101,600 | 101,600 | 136,628 | 136,628 |
| Natural Gas | 3,362 | 1,500 | 1,500 | 3,000 | 3,000 |
| Building & Grounds Maintenance | 3,141 | 2,000 | 2,135 | 500 | 500 |
| Contractual Services | 221,085 | 269,621 | 273,717 | 258,344 | 258,344 |
| Training & Meetings | 9,519 | 12,200 | 12,200 | 7,789 | 7,789 |
| Debt | 95,968 | 96,159 | 96,159 | 95,963 | 95,963 |
| Lease Financing Agreement | 320,551 | 347,897 | 347,897 | 345,997 | 345,997 |
| General Fund Payment | 105,000 | 105,000 | 105,000 | 105,000 | 105,000 |
| Equipment Replacement Reserve | 4,124 | 1,000 | 1,000 | 10,000 | 10,000 |
| TOTAL | \$1,104,900 | \$1,228,577 | \$1,283,165 | \$1,118,481 | \$1,118,481 |
| ENDING FUND BALANCE | \$631,710 | \$128,077 | \$450,545 | \$670,447 | \$670,447 |

Budget Description

The Adopted FY 2003 E-911/Emergency Communications Center Fund budget of \$1,118,481 represents an 8.96 percent decrease of \$110,096 as compared to the Adopted FY 2002 budget of \$1,228,577.

Significant changes introduced in the Requested FY2003 budget include:

- ◆ \$2,550 decrease in Supplies & Materials
- ◆ \$133,490 decrease in Equipment Replacement/Additions due to one-time purchases in FY 2002
- ◆ \$35,028 increase in Utilities
- ◆ \$11,277 decrease in Contractual Services as a result of new Stratus equipment under warranty with no maintenance costs offset by a payment to the Central Virginia Radio Communications Board Fund increase by \$10,204 due to increased contract costs for maintenance for the regional radio system
- ◆ \$4,411 decrease in Training

The department requested \$1,118,481.

All items requested were proposed for funding.

The Proposed FY2003 E-911/Emergency Communications Center Fund budget was adopted without changes.

Other Funds**HOME Ownership Program Fund**

The HOME Ownership Program is designed to assist first-time, low-income homebuyers with the purchase of a home, as well as rehabilitation of owner-occupied homes and rehabilitation of vacant properties for occupancy. The City receives federal funding each year for this program. Any unexpended funds at year end are carried forward into the next fiscal year. Actual FY2001, Amended 2002 and Projected FY2002 are combined totals of seven concurrent program years.

| | Actual FY 2001 | * Adopted FY 2002 | Amended FY 2002 | Proposed FY 2003 | Adopted FY 2003 |
|---------------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|----------------------------|
| BEGINNING BALANCE | \$25,684 | \$0 | (\$53,641) | (\$53,641) | (\$53,641) |
| REVENUES | | | | | |
| Revenue from Federal Government | 262,847 | 0 | 832,938 | 517,641 | 517,641 |
| Program Income | 0 | 0 | 0 | 25,684 | 25,684 |
| TOTAL REVENUES | \$262,847 | \$0 | \$832,938 | \$543,325 | \$543,325 |
| EXPENDITURES | | | | | |
| Contractual Services | 342,172 | 0 | 832,938 | 489,684 | 489,684 |
| TOTAL EXPENDITURES | \$342,172 | \$0 | \$832,938 | \$489,684 | \$489,684 |
| ENDING FUND BALANCE | (\$53,641) | \$0 | (\$53,641) | \$0 | \$0 |

* Prior to FY2003, the HOME Ownership Program Fund budget was not adopted on the City's regular budget schedule.

Budget Description

The Adopted FY2003 HOME Ownership Program Fund budget of \$489,684 represents a 41.21 percent decrease of \$343,254 as compared to the Amended FY2002 budget. This difference is due primarily to the carry-forward of unexpended appropriations from the 2002 grant year.

No significant changes were introduced in the Requested FY2003 budget.

The department requested \$489,684.

All items requested were proposed for funding.

The Proposed FY2003 HOME Ownership Program Fund budget was adopted without changes.

Other Funds**Law Library Fund**

The Law Library is located in the Downtown Branch Library at City Hall and is administered by the Public Library. It provides legal reference materials for attorneys, students, and others with legal research needs.

| | Actual FY 2001 | Adopted FY 2002 | Amended FY 2002 | Proposed FY 2003 | Adopted FY 2003 |
|--------------------------|---------------------------|----------------------------|----------------------------|-----------------------------|----------------------------|
| BEGINNING BALANCE | \$28,167 | \$31,388 | \$26,788 | \$24,258 | \$24,258 |
| REVENUES | | | | | |
| Charges for Services | \$68,366 | \$60,000 | \$60,000 | \$60,000 | \$60,000 |
| TOTAL | \$68,366 | \$60,000 | \$60,000 | \$60,000 | \$60,000 |
| EXPENDITURES | | | | | |
| Supplies | \$43,094 | \$33,490 | \$33,490 | \$40,000 | \$40,000 |
| Utilities | 486 | 295 | 295 | 315 | 315 |
| Contractual Services | 0 | 50 | 50 | 50 | 50 |
| Miscellaneous Expenses | 15 | 15 | 15 | 15 | 15 |
| General Fund Payment | 26,150 | 26,150 | 26,150 | 26,150 | 26,150 |
| TOTAL | \$69,745 | \$60,000 | \$60,000 | \$66,530 | \$66,530 |
| ENDING BALANCE | \$26,788 | \$31,388 | \$26,788 | \$17,728 | \$17,728 |

Budget Description

The Adopted FY2003 Law Library Fund budget of \$66,530 represents a 10.88 percent increase of \$6,530 as compared to the Adopted FY2002 budget of \$60,000.

Significant changes introduced in the Requested FY2003 budget include:

- ◆ Increase of \$6,530 due to the rising costs of books and publications, as well as the cost of transitioning to an electronic format for reference material

The department requested \$6,530.

All items requested were proposed for funding.

The Proposed FY2003 Law Library Fund budget was adopted without changes.

Other Funds**Museum System Fund**

The Special Revenue Fund for the Museum System was established to receive funds from admission and other museum fees, gift sales, grants and charitable contributions. These funds are appropriated annually as needed for the Museum System's education, exhibit and artifact preservation programs and for various special projects as recommended by the Museum Advisory Board.

| | Actual FY 2001 | Adopted FY 2002 | Amended FY 2002 | Proposed FY 2003 | Adopted FY 2003 |
|---------------------------------------|---------------------------|----------------------------|----------------------------|-----------------------------|----------------------------|
| BEGINNING BALANCE | \$26,267 | \$26,292 | \$18,894 | \$17,037 | \$17,037 |
| REVENUES | | | | | |
| Charges for Services (Admissions) | \$12,143 | \$13,000 | \$13,000 | \$10,000 | \$10,000 |
| Miscellaneous Revenue (includes Digs) | 29,145 | 25,700 | 25,700 | 300 | 300 |
| TOTAL | \$41,288 | \$38,700 | \$38,700 | \$10,300 | \$10,300 |
| EXPENDITURES | | | | | |
| Personal Services and Benefits | \$0 | \$5,921 | \$5,921 | \$6,389 | \$6,389 |
| Supplies | 4,284 | 5,000 | 5,000 | 7,640 | 7,640 |
| Building Maintenance | 127 | 0 | 0 | 200 | 200 |
| Equipment Replacement | 0 | 100 | 100 | 0 | 0 |
| Contractual Services | 13,860 | 2,500 | 2,500 | 3,150 | 3,150 |
| Training & Meetings | 0 | 1,000 | 1,000 | 0 | 0 |
| Miscellaneous Expenses | 1,832 | 2,000 | 2,000 | 1,500 | 1,500 |
| General Fund Transfer (Digs) | 28,558 | 25,000 | 25,000 | 0 | 0 |
| TOTAL | \$48,661 | \$41,521 | \$41,521 | \$18,879 | \$18,879 |
| ENDING FUND BALANCE | \$18,894 | \$23,471 | \$16,073 | \$8,458 | \$8,458 |

Budget Description

The Adopted FY2003 Museum Fund budget of \$18,879 represents a 54.53 percent decrease of \$22,642 as compared to the Adopted FY2002 budget of \$41,521.

Significant changes introduced in the Requested FY2003 include:

- ◆ \$25,000 decrease in General Fund Transfer from the Digs Trust. This revenue will be recorded directly in the General Fund in FY 2003
- ◆ \$2,640 increase in Supplies for a digital camera and scanner

The department requested \$18,879.

All items requested were proposed for funding.

The Proposed FY2003 Museum Fund budget was adopted without changes.

Other Funds**PIER Program Fund**

The purpose of the Partners in Emergency Response (PIER) program is to form a partnership between the City of Lynchburg (through the Fire Department) and area business and industries for the purpose of providing specialized emergency services.

| | Actual FY 2001 | Adopted FY 2002 | Amended FY 2002 | Proposed FY 2003 | Adopted FY 2003 |
|---|---------------------------|----------------------------|----------------------------|-----------------------------|----------------------------|
| BEGINNING BALANCE | (\$52,004) | \$10,141 | \$18,517 | \$6,311 | \$6,311 |
| Use of Reserve | 0 | 0 | 3,263 | 0 | 0 |
| REVENUES* | | | | | |
| Charges for Services-External | \$18,500 | \$105,000 | \$105,000 | \$53,000 | \$53,000 |
| Charges for Services-Internal | 83,333 | 0 | 0 | 0 | 0 |
| Carry forward - Heavy Equipment | 40,000 | 0 | 0 | 0 | 0 |
| TOTAL | \$141,833 | \$105,000 | \$105,000 | \$53,000 | \$53,000 |
| EXPENDITURES | | | | | |
| Personal Services/Educational Incentive | \$14,326 | \$47,797 | \$47,797 | \$47,797 | \$47,797 |
| Supplies | 13,101 | 20,203 | 20,203 | 0 | 0 |
| Equipment Replacement/Additions | 3,263 | 12,000 | 15,263 | 0 | 0 |
| Contractual Services | 0 | 1,000 | 1,000 | 0 | 0 |
| Training & Meetings | 17,359 | 19,000 | 19,000 | 5,203 | 5,203 |
| General Fund Payment | 0 | 5,000 | 5,000 | 0 | 0 |
| Heavy Equipment - current year | 20,000 | 0 | 0 | 0 | 0 |
| Encumbrance | 3,263 | 0 | 0 | 0 | 0 |
| TOTAL | \$71,312 | \$105,000 | \$108,263 | \$53,000 | \$53,000 |
| ENDING FUND BALANCE | \$18,517 | \$10,141 | \$18,517 | \$6,311 | \$6,311 |

* This fund was established in December 1999.

Budget Description

The Adopted FY2003 PIER Fund budget of \$53,000 represents a 49.52 percent decrease of \$52,000 as compared to the Adopted FY2002 budget of \$105,000.

Significant changes introduced in the Requested FY2003 budget include:

- ◆ The FY 2003 budget was prepared to reflect the most current anticipated revenue estimate. The revenue projection was reduced by half due to the lack of local participation in the program.
- ◆ The FY 2002 budget was prepared to reflect a high enforcement rate by OSHA. Although, it is a requirement of OSHA for companies to participate in this program, there has been little enforcement by OSHA officials and subsequent fines prompting local companies to contract with the City of Lynchburg. The anticipated participation level did not come to fruition as anticipated in the FY 2002 budget process.

The department requested \$53,000.

All items requested were proposed for funding.

The Proposed FY2003 PIER Fund budget was adopted without changes.

Other Funds**Recreation Programs Fund**

The Recreation Programs Fund supports a wide range of self-supporting recreational activities, including adult and youth athletics, aquatics classes, senior adult programs, nature camp, naturalist programs, rentals of centers, Miller Park Pool, shelters, and athletic fields, special events management, general classes, and the sale of theme park tickets. The majority of the programs serve special interest groups or individuals pursuing individual interests. The special revenues also offer the opportunity to invest in the Parks & Recreation facilities that support programming and are used to augment General Fund dollars to expand programming to the public.

| | Actual FY 2001 | Adopted FY 2002 | Amended FY 2002 | Proposed FY 2003 | Adopted FY 2003 |
|-------------------------------|---------------------------|----------------------------|----------------------------|-----------------------------|----------------------------|
| BEGINNING FUND BALANCE | \$83,903 | \$65,105 | \$82,407 | \$19,078 | \$19,078 |
| REVENUES | | | | | |
| Charges for Services | 190,277 | 398,265 | 398,265 | 481,475 | 481,475 |
| TOTAL | \$190,277 | \$398,265 | \$398,265 | \$481,475 | \$481,475 |
| EXPENDITURES | | | | | |
| General Administration | \$27,382 | \$41,880 | \$41,880 | \$61,886 | \$61,886 |
| Athletic Program | 72,471 | 156,454 | 156,454 | 138,801 | 138,801 |
| *Aquatics Program | 0 | 0 | 0 | 27,407 | 27,407 |
| Naturalist Program | 13,958 | 25,289 | 25,527 | 30,883 | 30,883 |
| Youth & Neighborhood Services | 5,840 | 5,622 | 5,622 | 9,261 | 9,261 |
| Senior Programs | 35,744 | 125,354 | 125,354 | 117,925 | 117,925 |
| Arts Program | 33,710 | 59,459 | 59,459 | 64,921 | 64,921 |
| Van Transportation | 8 | 0 | 0 | 0 | 0 |
| Special Events | 3 | 47,298 | 47,298 | 41,671 | 41,671 |
| Detention Home Transfer | 276 | 0 | 0 | 0 | 0 |
| Miscellaneous Expenses | 2,741 | 0 | 0 | 0 | 0 |
| TOTAL | \$192,133 | \$461,356 | \$461,594 | \$492,755 | \$492,755 |
| ENDING FUND BALANCE | \$82,047 | \$2,014 | \$19,078 | \$7,798 | \$7,798 |

*Aquatics is included in Athletic Balances

Budget Description

The Adopted FY2003 Recreation Program Fund budget of \$492,755 represents a 6.81 percent increase of \$31,399 as compared to the Adopted FY2002 budget of \$461,356.

Significant changes introduced in the Requested FY2003 budget include:

- ◆ \$20,006 increase for General Administration expenses
- ◆ \$9,754 increase for Athletic and Aquatics Program expenses
- ◆ \$3,639 increase for Youth & Neighborhood Services expenses
- ◆ \$5,594 increase for Naturalist Program expenses
- ◆ \$7,429 decrease for Senior Program expenses
- ◆ \$5,462 increase for Arts Program expenses
- ◆ \$5,627 decrease for Special Events expenses

The department requested \$492,755.

All items requested were proposed for funding.

The Proposed FY2003 Recreation Program Fund budget was adopted without changes.

Other Funds**Recycling Programs Fund**

Revenues from the Recycling Program is used to fund Operation Plant-A-Tree. Operation Plant-A-Tree plants new trees and replants/replaces old or dead trees on City right-of-ways.

| | Actual FY 2001 | Adopted FY 2002 | Amended FY 2002 | Proposed FY 2003 | Adopted FY 2003 |
|------------------------------------|---------------------------|----------------------------|----------------------------|-----------------------------|----------------------------|
| BEGINNING BALANCE | \$75,892 | \$0 | \$39,612 | \$39,612 | \$39,612 |
| REVENUES | | | | | |
| Miscellaneous Income | \$2,220 | \$7,000 | \$7,000 | \$7,000 | \$7,000 |
| TOTAL | \$2,220 | \$7,000 | \$7,000 | \$7,000 | \$7,000 |
| EXPENDITURES | | | | | |
| Keep Lynchburg Beautiful Committee | \$7,000 | \$7,000 | \$7,000 | \$7,000 | \$7,000 |
| Operating Transfer to Leaf | 31,500 | 0 | 0 | 0 | 0 |
| TOTAL | \$38,500 | \$7,000 | \$7,000 | \$7,000 | \$7,000 |
| ENDING FUND BALANCE | \$39,612 | \$0 | \$39,612 | \$39,612 | \$39,612 |

Budget Description

The Adopted FY2003 Recycling Fund budget is the same as the Adopted FY2002 budget.

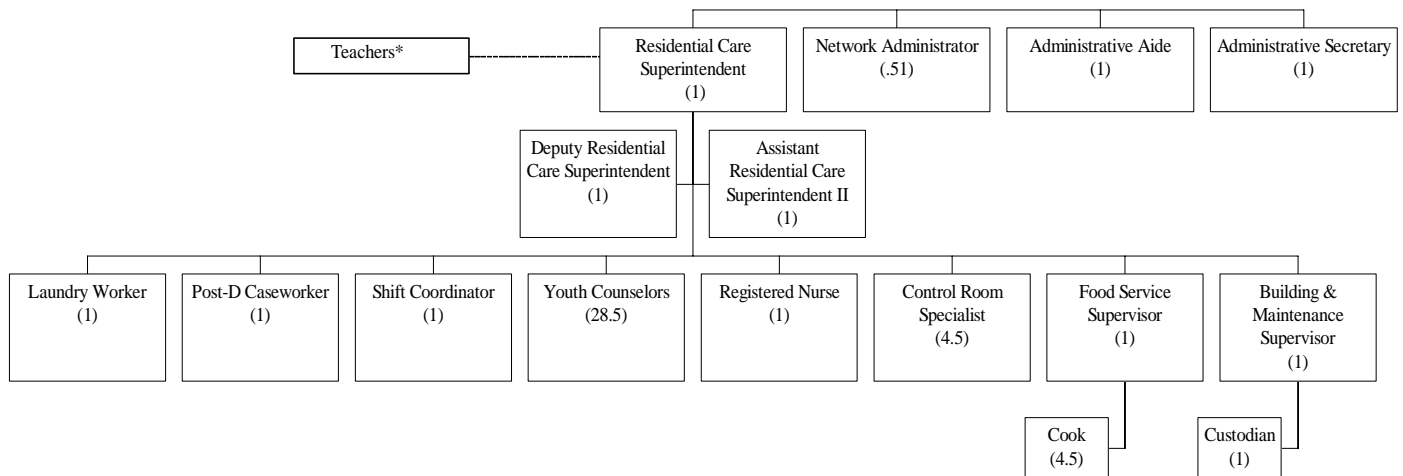
The department requested \$7,000.

All items requested were proposed for funding.

The Proposed FY2003 Recycling Fund budget was adopted without changes.

Regional Juvenile Detention Center

| Position Summary | |
|------------------|------------------------|
| 50.01 | City Funded Positions |
| 50.01 | Total Positions |



* Administered by the Lynchburg City Schools

Other Funds**Regional Juvenile Detention Center Fund**

The Regional Juvenile Detention Center provides a secure facility to house and care for juvenile offenders in the City of Lynchburg and the counties of Amherst, Bedford, Campbell, and Nelson under the purview of the law who are awaiting disposition of their charges by the Juvenile and Domestic Relations Court or transportation to a state facility. Administration of the Juvenile Detention Center is governed by the Lynchburg Regional Detention Home Advisory Board.

| | Actual FY 2001 | Adopted FY 2002 | Amended FY 2002 | Proposed FY 2003 | Adopted FY 2003 |
|--|---------------------------|----------------------------|----------------------------|-----------------------------|----------------------------|
| BEGINNING BALANCE | \$12,436 | \$0 | (\$36,902) | \$0 | \$0 |
| Use of Reserve for Equipment Maintenance | 33,901 | 0 | 6,000 | 0 | 0 |
| | <u>\$46,337</u> | <u>\$0</u> | <u>(\$30,902)</u> | <u>\$0</u> | <u>\$0</u> |
| REVENUES | | | | | |
| Charges for Services | 1,198,911 | 1,394,158 | 1,357,250 | 1,425,200 | 1,441,419 |
| Intergovernmental | 1,254,607 | 1,231,068 | 1,271,068 | 1,153,021 | 1,153,021 |
| Transfer from General Fund | 14,090 | 0 | 0 | 0 | 0 |
| Prior Year Encumbrances | 45 | 0 | 0 | 0 | 0 |
| TOTAL | <u>\$2,467,653</u> | <u>\$2,625,226</u> | <u>\$2,628,318</u> | <u>\$2,578,221</u> | <u>\$2,594,440</u> |
| EXPENDITURES | | | | | |
| Personnel (FTE) | 49.5 | 50.01 | 50.01 | 50.01 | 50.01 |
| Personal Services and Employee Benefits | \$1,755,564 | \$1,805,331 | \$1,805,331 | \$1,760,793 | \$1,777,146 |
| Supplies | 159,067 | 141,065 | 141,584 | 149,385 | 151,156 |
| Chemicals | 0 | 250 | 250 | 0 | 0 |
| Equipment Operation & Maintenance | 4,625 | 3,000 | 3,000 | 5,700 | 5,700 |
| Gasoline/Diesel Fuel | 1,004 | 955 | 955 | 862 | 862 |
| Internal Services | 3,749 | 3,884 | 3,884 | 3,267 | 3,267 |
| Equipment Replacement/Additions | 414 | 0 | 0 | 0 | 0 |
| Rentals & Leases | 2,171 | 2,700 | 3,568 | 2,200 | 2,200 |
| Utilities | 63,540 | 50,045 | 50,045 | 62,675 | 62,675 |
| Buildings & Grounds Maintenance | 8,697 | 10,000 | 10,527 | 10,000 | 10,000 |
| Contractual Services | 31,819 | 32,400 | 33,170 | 23,250 | 25,250 |
| Training & Meetings | 3,298 | 6,000 | 6,000 | 4,000 | 4,000 |
| Miscellaneous Expenses | 1,365 | 1,000 | 1,000 | 600 | 600 |
| Other Program Expenditures | 191,842 | 204,101 | 204,101 | 209,145 | 209,145 |
| Debt | 273,610 | 273,662 | 273,662 | 272,827 | 272,827 |
| Contingency | 0 | 50,000 | 50,000 | 50,000 | 50,000 |
| Nondepartmental Payments | 16,917 | 0 | 880 | 23,517 | 19,612 |
| Operating Transfer Out | 0 | 0 | 0 | 0 | 0 |
| Equipment Replacement | 33,210 | 40,833 | 46,833 | 0 | 0 |
| TOTAL | <u>\$2,550,892</u> | <u>\$2,625,226</u> | <u>\$2,634,791</u> | <u>\$2,578,221</u> | <u>\$2,594,440</u> |
| ENDING FUND BALANCE | <u>(\$36,902)</u> | <u>\$0</u> | <u>(\$43,375)</u> | <u>\$0</u> | <u>\$0</u> |

The \$36,902 deficit in FY 2001 was a receivable from the contracting jurisdictions which has been received in FY2002.

The Detention Center owes the General Fund \$248,250. A plan is being developed to repay the General Fund during FY2003.

Regional Juvenile Detention Center Fund Budget Description

The Adopted FY2003 Lynchburg Regional Detention Center Fund budget of \$2,594,440 represents a 1.17 percent increase of \$30,786 as compared to the Adopted FY2002 budget of \$2,625,226.

Significant changes introduced in the Requested FY2003 budget include:

- ◆ \$23,571 increase in Nondepartmental Payments reflecting USDA grant funded expenditures budgeted separately prior to FY2003
- ◆ Effective January 1, 2002 the per diem was increased from \$107 to \$126 for contracting jurisdictions and from \$128 to \$151 for non-contracting jurisdictions. This increased per diem will annualize into FY2003 resulting in increased revenues of \$9,512 compared to the FY2002 adopted budget.

The department requested \$2,668,221.

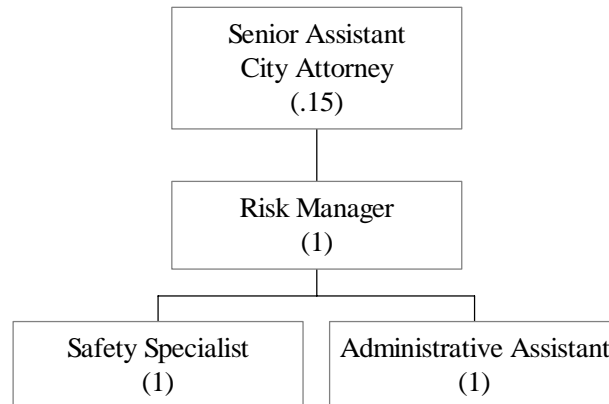
All items requested were proposed for funding.

The Proposed FY2003 Lynchburg Regional Detention Center Fund budget was adopted with the following changes:

- ◆ \$16,353 increase in Personal Services and Employee Benefits reflecting a two percent general salary increase offset by a State instituted Life Insurance Holiday and changes in the Health Plan
- ◆ \$1,771 increase in Supplies
- ◆ \$2,000 increase in Contractual Services
- ◆ \$3,905 decrease in Nondepartmental Payments

Risk Management Office

| Position Summary |
|-----------------------------|
| 3.15 City Funded Positions |
| 3.15 Total Positions |



Other Funds**Risk Management Fund**

The Risk Management Program was established by City Council effective January 1, 1986, as an alternative to the routine procurement of general liability and automobile liability insurance policies from commercial insurance companies. The program is funded through annual contributions from the General Fund, Utility funds, and Self-Insurance fund interest income. The reserves placed in this fund are expended in lieu of insurance to settle liability claims filed against the City.

| | Actual FY 2001 | Adopted FY 2002 | Amended FY 2002 | Proposed FY 2003 | Adopted FY 2003 |
|--|---------------------------|----------------------------|----------------------------|-----------------------------|----------------------------|
| BEGINNING BALANCE | \$2,314,284 | \$2,112,726 | \$2,141,976 | \$2,031,625 | \$2,031,625 |
| USE OF RESERVES | 0 | 0 | 4,384 | 0 | 0 |
| REVENUES | | | | | |
| General Fund | \$286,294 | \$266,943 | \$278,245 | \$474,693 | \$477,635 |
| Water Fund | 60,455 | 60,455 | 60,455 | 109,172 | 109,172 |
| Sewer Fund | 52,475 | 50,947 | 50,947 | 99,517 | 99,517 |
| Airport Fund | 0 | 0 | 0 | 31,000 | 31,000 |
| Interest Earnings | 118,743 | 125,000 | 125,000 | 120,000 | 120,000 |
| Safety Training Funding from Enterpris | 973 | 0 | 4,865 | 0 | 0 |
| Subrogation | 29,169 | 50,000 | 50,000 | 35,000 | 35,000 |
| TOTAL | \$548,109 | \$553,345 | \$569,512 | \$869,382 | \$872,324 |
| EXPENDITURES | | | | | |
| Personnel (FTE) | 3.15 | 3.15 | 3.15 | 3.15 | 3.15 |
| Personal Services | \$124,782 | \$124,044 | \$124,044 | \$122,794 | \$125,250 |
| Employee Benefits | 38,366 | 36,592 | 36,592 | 37,720 | 36,386 |
| Supplies | 12,520 | 8,260 | 8,260 | 11,124 | 11,124 |
| Equipment Operation & Maintenance | 696 | 3,000 | 3,019 | 300 | 300 |
| Gasoline/Diesel Fuel | 975 | 1,159 | 1,159 | 1,100 | 1,100 |
| Internal Services | 3,784 | 3,065 | 3,065 | 5,900 | 5,900 |
| Equipment Replacement/Additions | 6,918 | 2,000 | 2,000 | 0 | 0 |
| Utilities | 3,767 | 2,000 | 2,076 | 900 | 900 |
| Contractual Services | 4,462 | 19,800 | 19,800 | 19,000 | 19,000 |
| Training & Meetings | 16,988 | 18,000 | 38,395 | 18,701 | 18,701 |
| Miscellaneous Expenses | 1,823 | 3,000 | 3,000 | 1,810 | 1,810 |
| Encumbrances | 4,384 | 0 | 0 | 0 | 0 |
| TOTAL | \$219,465 | \$220,920 | \$241,410 | \$219,349 | \$220,471 |
| Insurance | 331,332 | 561,000 | 561,062 | 535,707 | 535,707 |
| Claims | 169,620 | 0 | 0 | 150,000 | 150,000 |
| ENDING FUND BALANCE | \$2,141,976 | \$1,884,151 | \$1,917,784 | \$1,995,951 | \$1,997,771 |

Risk Management Fund Budget Description

The Adopted FY2003 Risk Management Fund operating budget of \$220,471 represents a 0.20 increase of \$449 from the Adopted FY2003 budget of \$220,920.

Significant changes introduced in the Requested FY2003 budget include:

- ◆ \$150,000 increase based on budgeting for projected claims for the first time

The department requested \$219,349.

All items requested were proposed for funding.

The Proposed FY2003 Risk Management Fund budget was adopted with the following changes:

- ◆ \$2,942 increase in Personal Services reflecting a two percent general salary increase
- ◆ \$988 decrease in Employee Benefits reflecting a State instituted Life Insurance holiday
- ◆ \$832 decrease in Employee Benefits reflecting changes in the Health Plan
- ◆ \$2,942 increase in General Fund Transfer to cover the two percent general salary increase

The Technology Fund provides for the ongoing replacement and enhancement of the City's technology infrastructure.

| | * Actual FY 2001 | Adopted FY 2002 | Amended FY 2002 | Proposed FY 2003 | Adopted FY 2003 |
|---------------------------------|-----------------------------|----------------------------|----------------------------|-----------------------------|----------------------------|
| BEGINNING BALANCE | \$0 | \$518,317 | \$553,332 | \$342,489 | \$342,489 |
| USE OF RESERVES | \$0 | \$0 | \$44,150 | \$0 | \$0 |
| REVENUES | | | | | |
| Transfer from General Fund | \$626,205 | \$0 | \$134,184 | \$107,000 | \$238,910 |
| Transfer from Data Processing | 15,318 | 0 | 0 | 0 | 0 |
| Miscellaneous Revenue | 100 | 80,000 | 0 | 0 | 0 |
| TOTAL | \$641,623 | \$80,000 | \$134,184 | \$107,000 | \$238,910 |
| EXPENDITURES | | | | | |
| Equipment Replacement/Additions | \$30,391 | \$482,167 | \$503,046 | \$215,000 | \$215,000 |
| Contractual Services | 13,750 | 60,000 | 137,455 | 30,000 | 30,000 |
| Encumbrances | 44,150 | 0 | 0 | 0 | 0 |
| TOTAL | \$88,291 | \$542,167 | \$640,501 | \$245,000 | \$245,000 |
| ENDING FUND BALANCE | \$553,332 | \$56,150 | \$91,165 | \$204,489 | \$336,399 |

**This Fund was established during FY 2001.*

Budget Description

The Adopted FY2003 Technology Fund budget of \$245,000 represents a 54.81 percent decrease of \$297,167 as compared to the adopted FY2002 budget of \$542,167.

Significant changes introduced in the Requested FY2003 budget include:

- ◆ \$267,167 decrease in Equipment Replacement/Additions as a result of varying replacement schedules
- ◆ \$30,000 decrease in Contractual Services as a result of cost differences in infrastructure upgrades as noted above

The department requested \$245,000.

All items requested were proposed for funding.

The proposed FY2003 Technology Fund budget was adopted with the following change:

- ◆ \$131,910 increase in General Fund Transfer from City-wide wireline and wireless telephone savings